

COLLEGE READING LABORATORY
ENGLISH 083 (1 credit hour)
ENGLISH 084 (2 credit hours)

SYLLABUS

Materials Required: Texts and software are assigned by each individual instructor and are based on the needs of each individual student. Scantrons and a number two pencil are also required.

Course Description: A laboratory course designed to improve reading skills at all levels. Students work with programmed materials, reading kits, audio visual programs, and teacher prepared materials. Problems are diagnosed individually, and students attend weekly conferences with the instructor. Evaluation is based on attendance and improvement. This course does not substitute for any other English course at HFCC.

Goal Statement: The goal of English 083/084 is to improve the reading comprehension skills and vocabulary levels of students by developing individualized learning plans designed to address specific needs.

Course Requirements:

I. Reading Improvement

Improvement shown in the standardized testing is important. Equally important in determining a grade will be the instructor's evaluation of work accomplished in the Lab and the number of Lab sessions. All work must be kept in the Lab folder. A post test which is administered during the last week of classes is a requirement. **Failure to take the post test(s) is sufficient reason for a failing grade.**

II. Lab Hours

A weekly computation of your hours in the Lab and a weekly inspection of your file is conducted in the Lab. Instructors will examine the work accomplished in those hours. Comments or suggestions from the instructor will be placed in your file at that time. **It is the student's responsibility to see his/her instructor once a week for review and evaluation.** Failure to conference weekly may result in a failing grade.

Required time in the Lab must be **equally distributed** throughout the weeks of the term. For example, coming to the Lab six hours in one week and not attending at all during the following two weeks would be unacceptable; **weekly attendance is required.**

Individual sign-in sheets are arranged alphabetically in a 3-ring binder on the table in the front of the Reading Office. It is the student's responsibility to sign in and out at each visit to the Lab. You may come to the Lab for as little as fifteen minutes or for several hours any time that the Lab is open, **provided you see your instructor once a week.**

III. Homework Assignments

Occasionally, students will be expected to complete homework assignments which will be assigned by their instructor. These assignments may be text-based or computer-based. Students will be required to turn in their assignments on time.

IV. Testing

Students are required to test with their own instructor, since she/he will be the one to submit the students' grades. Exceptions can only be made by the instructor if she/he feels that it's necessary.

Final grade will be determined at the end of the semester using the following standards:

- 1. Student logged on at least 17 hours for ENG 083 or at least 32 hours for ENG 084 in the Reading Lab.**
- 2. Student conferenced regularly (at least once a week) with assigned Reading Lab instructor.**
- 3. Student demonstrated marked improvement in study skills, vocabulary, reading comprehension, and/or reading speed.**
- 4. Student passed the assessment test(s) chosen by the instructor.**
- 5. Student successfully accomplished at least three fourths of the assignments given by the instructor (in-lab exercises/quizzes/tests, and homework).**